



Laboratory rules for HdB



The laboratory rules have been set up to protect you and your colleagues when working in the lab and in maintaining a frictionless laboratory work. In order to guarantee this frictionless lab work you and your colleagues are allowed and requested to demand the observation of these rules from one another.

No admission to the laboratory areas for unauthorized and uninstructed persons!

Work in the laboratory must not be started before instruction and written acceptance of the laboratory rules. Work must only be done in the framework of projects or after explicit permission. Work with micro-organisms in general and genetically modified organisms in particular has to be done according to good microbiological work practice.

Activation of equipment is only allowed after instruction by the responsible person (lab speaker or person responsible for the respective equipment). The instruction must be documented in the log.

The orders of the persons responsible must be followed!

No eating, drinking and smoking in laboratory rooms! No storage of food or the like in laboratory rooms!

The laboratory area must not be entered with outdoor shoes!

During the work in the laboratory it is obligatory to wear long-sleeve lab-coats which have to be put off before entering seminar rooms, offices and staff rooms.

Use protective measures (safety goggles, one-way gloves, cold protection gloves, laboratory shoes, etc.) when necessary!

Specific regulation for fermentation-lab (BK01010): During ongoing fermentation it is compulsory to wear long-sleeve lab coats and safety-goggles!

All solutions, reagents, samples, etc. have to be marked in a way that they can unequivocally be assigned to the person using them (name, dates, contents, risk indications). Vessels that cannot unequivocally be assigned may be disposed of at any time.

Damages must immediately be reported to the persons responsible.

Each workstation must be left in good order.

Laboratory and office rooms must be locked in absence of staff. The person last in the lab or office is requested to shut the windows, turn off the lights and lock the doors.

Consequences arising out of disregard of the laboratory rules are direct responsibility. Disregard of the laboratory rules may lead to severe sanctions (culminating in a ban on entering the lab)!

Waste disposal must be made according to the respective regulations.